

Village of Cordova
Journal of Proceedings
Thursday, November 17, 2011

The November Board meeting was **called to order** in the Conference Room at the Village Hall on Thursday, November 17th 2011 at 6:30 PM. Village President Bob VanHooreweghe presiding.

Roll Call- Trustees in attendance were Larry Dhooge, Dean Moyer, John Myers, Patsy Fidlar, John Haan and Bruce Wood.

Also in attendance- Clerk Sharon Peterson and Attorney Clayton Lee. Treasurer Michele Chavez was absent.

Citizens in attendance- Rock Island County deputies, Amy Haan, Ed Vaughn, Linda Meinheit, Mary McCarthy, Jim Hines, Mary Ann Saathoff, Lori Knight, Shelly Strombach, Arlan McCool, Steve Elliott-Dispatch, John Henyan, Ken McCool, Colleen Melody and Ron Wilhite, Bill Somers, Jon Noland, Perry Barber, Holly Rogers.

Pledge of Allegiance

The Village President made an announcement that the capacity of the meeting room is 50 and there can be no one standing in the hallway.

Journal of Proceedings-*A motion was made by Larry Dhooge and 2nd by John Haan to approve the minutes of the October 20th Board meeting and the November 10th Committee meeting.* The motion was passed with a 5 aye voice vote and Pat voted nay.

Public Comments-

Ken McCool questioned why the Village office was not open on Monday at 1:30 PM. There was no note on the door. What's the deal- the hours are posted and no one here! Bob, Michele has a pinched nerve problem. John Myers, she has a slip that she can only work 4 hours-I agree if she was not here and was supposed to be she should had posted a note on the door as to when someone would be here. John Haan, as Board members we should be notified. Bob she may have said something to me and most likely did as she had been letting me know what is occurring.

Ken, I like the new hours but I couldn't take advantage of them as the office was not open when it was supposed to be.

John Myers questioned what the policy is- do I get the call or Bob? It seems reasonable they call Bob.

Bob, I have come up here and there is no one working in the Maintenance Department! Don't know why or what is going on at all. I guess they have worked the hours available but don't know.

Larry a time clock will show us when no one is here.

Bob, I think they all need to call me when they are not going to be here. Bruce agreed with Bob and followed it with you are the most available person.

John Myers, Michele was here Wednesday when she was not scheduled making up her time off Monday. Did she have your permission? Bob, she has been communicating with me. John Myers, the employees can't be setting their own hours.

Bob, I am empathetic with Michele's problem but when she is off we need to cover the hours. John Myers, she was here when not scheduled –I am asking you again did you tell her to come in? Bob, I have not changed the hours but she has been given permission to get her job done and I have knowledge of any changes.

Treasurer's Report- The October 31, 2011 Treasurer's Report was recapped by Clerk Sharon Peterson in the absence of Treasurer Michele Chavez. The balance October 31st was \$928,048.45 with a cash available of \$124,539.07. It was noted that the designated property tax funds would be decreased and distributed into the proper funds in December. ***A motion was made by Larry Dhooge and 2nd by John Haan to approve the Treasurer's report as recapped.*** Larry questioned if the Mosquito Abatement Fund was going to be capped. I thought it was to be capped at \$10,000. Sharon, are going to transfer any fund to Park & Recreation to cover wages and expenses? Bob suggested the maintenance department use the fork and clean up small areas at a time so it is mowable next spring. The motion to approve the Treasurer's Report was passed with a 6 aye roll call vote.

Accounts Payable-The expenses were recapped by Clerk Sharon Peterson. ***A motion was made by John Haan and 2nd by Dean Moyer to authorize the expenditures as listed on the agenda.*** John Myers questioned the Lee & Lee bills? Clay, 2 meetings. The bills were authorized with a 6 aye roll call vote.

Attorney Clayton Lee-

The audio/video surveillance can be posted without an Ordinance so go ahead and get them posted if you want. Sharon, we have the signs.

Complaint form and related procedures- I have reviewed it as asked.

I was also asked if a bankruptcy had been filed and yes it has. I will leave the list of creditors with Sharon. It was a Chapter 7 so the Village will not be getting anything.

Bruce questioned how much he was indebted to the Village? Jon Noland questioned who they were talking about? Streeter.

Amy Haan questioned if the copyright license had been looked into. Bob, the license is location specific- they will not issue it to Cordova Boosters. The Cordova Library and the Civic Center have the license but if you are going to show the movies at the Fire Station a license will need to be obtained for that specific location. You need to confirm the Fire Station can be used. The license is an annual license and we are almost in December so we will move this to the December Committee Agenda and look at it for next year. Amy we have a movie for December 4th and will pay \$145 to show it.

Committee Reports-

Street & Alley-Larry Dhooge

We have put milling down on 8th Avenue but Austin has had no luck contacting Port Byron for the usage of a roller. Bob questioned if they did the entire street on just one side? Larry, I think they did one side and filled the holes. Bob is it done or in progress?

Curnyn Construction- Larry noted he and Bob talked to Tom Curnyn and he said he was hired to do road ditches and not drainage ditches and there will be some standing water at times. Bob he also informed us he was hired to make ditches and not fill in the holes. Tom also said there are tubes that need to be cleaned out. I told him we also had a tube to high and the objective is to keep the water off of the road.

Bob we still need to deal with the problem at Duncan's- we have a 24" tube feeding an 18" tube. We need sense of direction from an engineer. Ron Standley deflected the staking and grading onto Curnyn and I think for what he has done his billing is reasonable.

Larry Dhooge made a motion to pay the remaining \$7,884 balance due to the Curnyn Construction invoice for the ditch work on 2nd Street South. The motion was 2nd by John Haan.

John Myers questioned if the Village has a transit? Bob, Mr. Boone has offered to look at the situation and he has one available. John Myers, before we jump we need to read the ditches- it is more than the 1 1/2" that they are claiming. Larry, I agree in front of your house. Bob questioned if the tubes Tom Curnyn says need cleaned had been checked? Larry we need to check them. Bob, it has also been pointed out that one person does not even have a tube. Do we want to spend \$2,000-\$3,000 to drop a tube 1-2"?

Bob, it is a road ditch, not a storm water drainage ditch and is supposed to keep the water off the road. Tom seemed very cordial and has been doing this type of work since the 70's. Others have been content with his work. When I pull out on Route 84 yes I see water in the ditches. Bruce reiterated the ditches are road ditches not storm water.

Bob the concern at Duncan's is storm water.

John Myers, I asked Curnyn to come back with his laser and was told by him he does not make mistakes. Larry, you were talking to the nephew and not Tom Curnyn. Curnyn deserves to be paid and he may need to return in the spring. Bob Curnyn spend money for the moving of equipment and rental of machinery. We can mark the area we feel is of concern and watch to see if the water dissipates.

The motion on the floor was called: aye votes- Larry Dhooge, John Haan and Bruce Wood. Nay votes- John Myers, Patsy Fidler and Dean Moyer. The motion was passed by the Mayor's vote.

Larry Dhooge made a motion to spend up to \$300 for the purchase of a time clock to be used by all employees. The motion was 2nd by John Myers and passed with a 6 aye roll call vote. Bob, the time clock will be placed in the maintenance building. Larry suggested the time clock be placed in the lobby and the front door be changed to a coded door like the Fire Department. The shop is dirty, dust and grime. Bob, we can move it later if we find that necessary.

I have some pricing on rock and grindings. Rock would be \$8.45 per ton. Bill Haas owner of Valley construction has some millings for \$5.50 per ton and the processed millings with the foreign materials removed are \$10.50 per ton. I would like to see the better products. These prices are the high side and it may be less. I would like to purchase 1 load of CA6 rock at \$8.45 per ton and 2 loads of processed millings at \$1.50 per ton. The delivery is \$75 per load or \$75 per hour. I think we can get what we need delivered in 3 hours and recommend we go with the hourly rate.

Larry made a motion to purchase 3 loads of material as previously outlined and have it delivered for up to \$750. The motion was 2nd by John Haan and passed with a 6 aye roll call vote. The Road and Bridge taxes will be used for this purchase.

We have one bid and will be getting an additional bid. Orlan was out to town and not available so I would like to hold off until we have the other bid. Bob questioned if he wanted to authorize spending up to an amount and we would take the low bid? Bruce do we know what we would have to approve up to? Larry, I don't have it with me but I think it was like \$900 with full cleanup and \$600 without.

Larry made a motion to spend up to \$1,000 for the removal of the tree and we would be accepting the low bid. The motion was 2nd by John Myers and passed with a 6y aye roll call vote.

Larry questioned if we had received any response for the Maintenance Supervisor position? Bruce questioned where the opening was posted? Review and both Iowa and Illinois Job Service.

Larry made a motion to spend up to \$925 for a Flammable material cabinet. The motion was 2nd by John Haan and passed with a 6 aye roll call vote.

“Dead End” signage to be posted on Main Avenue Court- Bob we do not need an ordinance to post the sign as there are no fines connected and it is informational. We need to prepare a work order and get it done. Pat noted there is already a “Dead End” sign as well as a “Children Playing” sign.

Park & Recreation- John Haan

The Christmas lights will be worked on next week.

Larry has taken care of the rock.

Bruce noted he has been working with Sharon and we will password protecting sensitive files in the laptop computer.

Bruce questioned if we were going to be looking into some curbing or boulders to protect the fitness equipment? John Haan we will get the gravel in and let it set for now. Dean, there will be some telephone poles available as they replace them. Bob, I also have a telephone pole and will place it down there if that is what you all want to do. Bruce, we need to send a letter of thanks and plan a dedication. John Haan, we can do the letter

now but I think we need to wait until spring for a dedication. Larry photos can be enclosed with the letter for now.

John Myers questioned if volunteers were needed for the Christmas lights? John Haan we don't need any help. Dean we will be making sure they work here first.

Waste-Patsy Fidler

I don't have anything.

Water & Sewer- Dean Moyer

We have the change order for the lift station on Route 84 but I am not sure the deduction was made for the parts they will not be using.

I have been in contact with Tim DeCook for the water line installation to the Passig property. We need prints, size of current lines and shut-off locations.

Finance- John Myers

Annual Insurance Premium- I have a problem paying the \$11,094 which includes the Police Department in as much as we may or may not have a Police Department. I called and told them we are not going to pay in December and not need the coverage in January. Sharon, it is on the Agenda as the bill is due before the December meeting. John Myers, we may need to contact them as early as after tonight's meeting. I was told the premium was due the 22nd.

We have the note at 1st Trust & Savings Bank due November 22 in the amount of \$103,896.01 for the pay off of the property purchased from Sandholm. The payment will be made from TIF1. The motion was 2nd by Larry Dhooge. Larry questioned what the interest rate is on the note?4.6%. The motion was passed with a 6 aye roll call vote.

Tax Levy- I think we need to stay within the 5% and there is no need for a public hearing. I am not comfortable asking for money we don't need. If someone else has anything different you can make the motion.

John Haan I talked to Kenny and the auditor said we were in descent shape.

Bob, my concern is we need an increase in the Audit line item to support the charges we incur for the annual audit and we should be getting the IMRF which is a taxable item also. Those items exceed the 5%.

John Haan, we are not depleting the General Fund. Bob, I did not say the Fund was being depleted but we need a status quo and have an operating reserve. We don't need a huge reserve but the auditor told us we need to have a 6 month reserve and that is a concern. Bruce questioned if we know what the total annual expenses will be? Bob estimated them at \$350,000 minimum.

Ken McCool a 4.9% increase will give you \$3,000 and that will cover the increase in the audit. Bob, I am also looking at what was collected and what was paid out for IMRF! Ken, with the personnel down it will affect that too. Bob, we are looking at 2011 payable 2012-the expenses are already incurred and you are talking about 2012 expenses. Last year we had no raise at all. We need to be fiscally responsible

Bob questioned John Myers if we are going with a 4.9% increase only then and if so no notice will need to be given but we need to make that announcement. John, that is what we are doing and it may come back to haunt us.

Bruce we are at the end of November and have until the April to go. The auditors did give us a good report. Bob we may have other issues that come up.

Jon Noland questioned who is responsible to see where money can be saved? Social Security has had no increase for 4 years and you need to be looking at savings.

John Haan, I am not even in favor of the 4.9% increase.

The Board members are responsible for watching their own departments and we have 6 members scrutinizing the bills.

John Myers, we need a departmental review and I need permission to see all of the records. Bob, we already do that and have a monthly report. John Myers, I want the wages and hours of all employees. Bruce, I am missing something here! Bob we know what everyone is making and all of the information is given to us short of the number of hours. John Myer I need all of the expenses. Bob questioned what he was looking for? John Myers, is there a problem with me getting what I have asked for? Bob, your Budget Actual Report has all of the information. John Myers I want to look at purchasing, hours and wages. Bruce and Bob both noted they did not understand! Bob are you saying if it snows we can't plow or what? Bruce, are you looking at postage to see what we have spent? Bob, this Board approves the purchases and we authorize the bills be paid. John, I want to see everything and if there is a problem in Larry's Department I will be talking to him, etc. I want to see cost of materials and labor in depth. Bob, you want to see how many pencils have been bought! John Myers, I will be doing this study and just wanted to make the Board aware of it. Bob Sharon does not have hours available. John she can give me the information on a flash drive. Bob, you already have a Wage History Report.

Police- Bruce Wood

We have responded to the Illinois Department of Labor and the problem is not solved we still have dead spots and we are not sure of the solution. Bob the other night it was noted there was no reception at all. Bruce our other problem seems to be skipping.

Complaint form and related Ordinance for procedures- Bruce I drafted this to be in compliance with the Illinois legislation and we asked Clay to review it. Clay I have reviewed it and no I do not have any questions. I do not know the Boards opinion. Bruce, Pat seemed to have some issues. Pat, it is too detailed and gives the Mayor too much power. We don't need the incredible detailed report.

John Haan we need to look and see what other communities have in place.

Bruce I modeled my form from the State requirements. Bob asked that Bruce obtain the complaint form and procedures from other communities.

Jon Noland questioned if it is legal to require a signature on a complaint form? Clay it is not legally required –no. Bob previously Ken McCool said if they are not willing to sign a complaint form they did not have a complaint.

Bruce the State requirements are from the sexual harassment, HIPPA etc. we have been to loose. I will look at what others are doing. The State of Illinois passed a law saying all entities in the State of Illinois must follow the same procedures.

Larry, I forgot my wage increases and it did not get on the Agenda but we talked about it at the Committee meeting. Bob, I am sure it was just an oversight. John Haan, he did talk about it. Bruce, yes and they were supposed to have an employee evaluation.

Larry Dhooge made a motion to increase the pay of the 2 latest hired employees in the Maintenance Department by 50 cents per hour and add 5 more hours to their schedules per week. Bruce questioned the current pay rate? \$8.50 and this will bring it to \$9.00. The motion was 2nd by John Haan. Larry the raises will be effective with the next payroll period. Bob I would like your motion to say hours increased up to 5 additional as needed. Larry agreed to the change and the motion was passed with a 6 aye roll call vote.

Correspondence- Bob we were notified that Kathy Orr will be raising her hourly rates in 2012 by \$10 per hour.

Old Business

Cordova Pioneer Village will be on the Agenda for the TIF Meeting. Bob we have the TIF meeting under announcements but I will read the notice now- Public meeting the Village of Cordova will be holding a meeting on Wednesday, November 30, 2011 at 5:30PM at the Cordova Civic Center. Kathy Orr the Village TIF Attorney will be in attendance to explain how a TIF District works-pro's and con's and answer questions. Diana Muir will also be on the Agenda to discuss a Redevelopment Agreement and letter of support for the Cordova Pioneer Village project. Riverdale School District TIF Agreement, Annual TIF meeting with the TIF Review Board- Rock Island County, Port Byron Township, Riverdale School District, Cordova District Library, River Valley Library, Cordova Township, Village of Cordova, Erie School District, Cordova Fire Protection District and Black Hawk Community College. Board action may take place on any item on this Agenda.

Village Hall/ Village Hall Survey- Dean we have been looking into a 28 x 40 pre-fab building and with the footings and a basement the price range should be \$125,000 to \$140,000. John Haan added we have a drawing that would fit within those dimensions.

Citizen complaints- standing item on the Agenda

New Business

A motion was made by John Myers and 2nd by Larry Dhooge to approve the annual Audit report. The motion was passed with a 6 aye vote.

Override Mayor's veto-Bob read the following reasoning for his veto. The motion was vetoed at the regular meeting of October 20, 2011 because it really covers 3 separate subjects. Two of which were in conflict with each other. There also was no explanation of costs and or danger of the motion –the safety of the community. If we are without additional police protection I felt that this could result in additional liability to the Village.

Dean Moyer I am making a motion that the Mayor's veto be overridden and we disband the Police Department. The motion was 2nd by John Myers. Bob, the original motion also dealt with 2 other subjects- Rock Island County and Port Byron. Pat, the

motion has been made to discontinue our Police Department December 31 and to work with Rock Island County or Port Byron. Bob you can't do 3 things in one motion. Dean, I made my motion to override your veto. Larry, I think we need to deal with Port Byron 1st. Dean; no we are overriding the veto. Bob, the veto could stand while we attempt to negotiate with Port Byron then override the veto. Dean- 1 subject at a time. Bruce, we need to not hang everything together. Dean, that is your opinion-we have a motion and a 2nd on the floor.

Bruce at the last committee meeting I was requested to put together the options. Dean, that is not necessary. Pat we need to call the question. Bruce I prepared the options as I was requested to do so and the presentation is germane to this conversation.

The motion was roll call voted as follows- Aye- John Myers, John Haan, Dean Moyer and Patsy Fidler. Those voting nay were Larry Dhooge and Bruce Wood.

John Haan made a motion to approach Port Byron about purchasing 1/3 of their police protection provided by Rock Island County and Clay will draw it up. The motion was 2nd by Dean Moyer. Bob wouldn't it be nice to ask Port Byron if they are willing to sell their Police protection to us! The motion and 2nd were withdrawn.

Dean made a motion to draw up a request to offer to purchase 1/3 of the Port Byron police protection. The motion was 2nd by John Haan. Bob, Clay is to prepare an offer. Clay I have not been privy to any conversations-are they open to offers? Dean they will tell us if they are willing or not. John Haan, they can come back with another offer if they don't like ours. Clay, you are telling me to let them know we are interested in 1/3 of their time.

Bruce questioned when they would be protecting Cordova. They will need some additional specification we need to be specific what we want. Dean Port Byron only has officers on 2 shifts. John Myers this is only in the preliminary state and we can work out the details after we get their response.

Bruce if anyone is interested in the presentation and cost analysis I prepared I would be glad to go thru it.

We know a contract with Rock Island County would give us 40 hours and there would be no revenues for an annual cost of \$66,997 and we may need an Ordinance officer.

To share a contract from Rock Island County with Port Byron we would be getting 27.5 hours of protection per week and it would be costing us \$46,060 annually and we may need an Ordinance officer.

40 hours of local police protection for the Village only with 2 officers and we would get revenues off of the citations issued in the Village we are looking at \$52,794 annually less revenues to get a net figure of \$47,794.

The last option I am presenting is no local protection, no revenues and we may need An Ordinance officer.

You have suggested you would be comfortable with 27 hours at an annual cost of \$48,000-\$50,000.

John Haan, we don't have to provide protection to Cordova Township.

Bruce questioned if we would be asking for 1/3 of each of the 2 shifts.

Dean we would not only save money but we would get rid of other problems. We need to go forward and make our offer so we can negotiate.

Bruce our other option is to rebuild our own Police Department. As John Myers indicated earlier we can save the money due for the insurance and do what Cordova Township has done and except the responsibility for the delay in response time. Bob, there will still be some insurance premium due with the residual from previous items.

Larry, we may have some additional coverage 3rd shift from an officer roaming the area. Bob, they are there all the time anyway. Bruce, we have Rock Island County and State is the analysis Cordova Township made.

John Haan, we have had to much too just go to nothing. Port Byron has already said their officers could share their time up here.

Larry, can we still patrol Route 84? Yes, that portion in the Village limits that is 40 MPH. Bruce, that is why I put \$5,000 revenue in the one option I presented.

John Haan, Port Byron gets revenues from Ordinance violations in the village.

Bob we would not get any revenue if the citation is State. If we have a parking issue at the boat ramp that would be a low priority situation and the guy that may be blocked I assure you would not take the situation as a low priority. There is nothing wrong with exploring the Port Byron partnership but I can't see them giving Cordova the hours you have indicated we need protection when it is also their prime time. Cordova is not contagious to Port Byron and any contract we would have to be a 3rd party.

Larry thanked Bruce for putting the numbers together and giving the presentation.

John Haan questioned Pat when the Port Byron meeting is? Bruce, they had a meeting Monday and said they had been approached by Cordova but there was no further discussions.

The motion on the floor was passed with a 6 aye vote.

Attorney Clayton Lee requested a closed session for personnel

Dean questioned the policy and paid lunches. ***Dean made a motion that the village stop all paid lunches.*** Bruce we talked about this at the Committee meeting. John Haan I will 2nd the motion and it will be effective immediately going forward. Larry Dean will be informing the Maintenance Department tomorrow. John Myers questioned if this applied to the Police Department also. Bob all employees. The motion passed with a 6 aye vote.

A motion was made to enter into a closed session at 8:143PM at the request of attorney Clayton Lee for personnel was made by Bruce Wood and 2nd by Larry Dhooge. The motion was passed with a 6 aye vote.

CLOSED SESSION

9:03PM the meeting was reopened with a motion made by Larry Dhooge and ds2nd by Dean Moyer and followed with a roll call.

Bob no action was taken during the closed session

Bruce made a motion to instruct the attorney to draft an Ordinance to disband the Cordova Police Department effective December 31, 2011. The motion was 2nd by John Haan and passes with a 6 aye vote.

Bruce made a motion that Ryan Gaines be placed on a suspension for 4 consecutive 7 day suspension without pay for disciplinary actions. The motion was 2nd by John Myers and passed with a 6 aye vote.

A motion was made by John Haan to have the attorney prepare a resolution to sell property and arrange for the appraisal. The motion was 2nd by Dean Moyer and passed with a 6 aye vote.

A motion was made by Larry Dhooge to adjourn the meeting at 9:04PM. The motion was 2nd by Dean Moyer. Meeting adjourned.